



DATE: SEPTEMBER 15 2023

ABOUT HYLAND

The Hyland Group of Companies is looking for a Senior Accountant to work in our Cumberland, BC office. The Senior Accountant reports to the VP of Operations and works under the direction of the President and Owner.

Are you forward-thinking and always looking to establish better systems and processes?

[Hyland Precast Inc](#) operates three divisions: ready-mix concrete, manufacturing of precast products and aggregate and is based in the Comox Valley and serves Vancouver Island, Gulf Islands and South Coast. The company has two additional companies [Coast Hydro Excavating](#) and [T&R Contracting](#) (Powell River).

Whether you like skiing at Mount Washington, fishing or a healthy lifestyle, the Comox Valley has something for everyone. Through our commitment to the community, to the health and safety of our employees and their families, or our volunteer work, Hyland demonstrates our care for people. If you want to work in an environment that values hard work, with challenging projects, and collaborative teamwork, Hyland is for you.

ABOUT THE POSITION

The Senior Accountant will be responsible for all aspects of the accounting systems, reporting, policies and procedures as well as the day-to-day banking, insurance and human resources. Responsibilities are for Hyland Precast, Coast Hydro Excavating and T&R Contracting. Our work force is approximately 50 people.

Duties and responsibilities include:

- Using the highest standards and practices to ensure policies, procedures and internal controls are in place for all companies
- Oversee invoicing, collections, vendor payments, payroll, tax accounts, inventory management and capital assets
- Review/approve payables, invoices, inventory counts from managers
- Support the operations through month-end including journal entries, standard reporting package, account reconciliations, accounting reports, KPI tracking
- Preparation of quarterly and annual financial statements
- Resolving financial problems and analyzing profit loss
- Increasing company revenues and boosting profits
- Timely preparation of financial analysis including Monthly operating report analysis
- Perform analytical support for operational costs and margin improvement
- Lead and coordinate the Company's annual operating budget and capital planning process
- On-boarding, off-boarding staff, managing holiday schedule and manage benefits program
- Coach/develop/mentor team members and administration staff



EXPERIENCE/REQUIREMENTS

- 5+ years of accounting experience
- Hands on experience with SAGE (50) or equivalent a definite differentiator
- Passion for working with people at all levels, both within the business and externally
- Strong customer service mentality
- Strong organizational skills
- College degree or designation an asset, but not required
- Experience working in a manufacturing company is an asset
- Experience with financial statement preparation and analysis
- Experience in the manufacturing or construction industries
- Exposure to cost accounting

COMPENSATION AND BENEFITS

- Salary: \$78,000 - \$85,000 annual based on experience
- 2 to 3 weeks' vacation depending on experience
- Extended health, dental, disability insurance
- RRSP match
- Health Spending Account

HOW TO APPLY

Please submit resume and cover letter to chuber@hylandprecast.ca

This position is available immediately, but our hiring process may take 3-5 weeks.